SexuaHarassmenPolicy

PARTI: TERMS\$COPE\$UPPORTIWEEASURES

1. Glossary

Advisomeansa

the party to meetings related to the resolution process, and to conduct crossamination for

Complainantmeansan individual who is alleged to be the victim of conduct that could be sexual harassment based on a protected class; or retaliation for engaging in a protected activity.

Complaint (formal)means a document submitted or signed by a Complainant or signed by the Title IXCoordinatorallegingsexualharassmentr retaliation for engagingin aprotected

2. Rationalefor Policy

Alvernia University is committed to providing a workplace and educational environment, as well as other benefits, programs, and activities, that are free from sexual harassment and retaliation. To ensure compliance with federal and state civil rights laws and regulations, and to affirm its commitment to promoting the goals of fairness and equity in all aspects of the educational program or activity,

AlverniaUniversityhasdevelopedinternalpoliciesandproceduresthat provide a prompt, fair, and impaptial process for th.5 (o)-632(p)2.2 (art)-2.9 (ial t)-2.9 (ial t)-2.9 (ah(e)-3 (ia)]TJ 0.6 (e)-3 an)13.2 (d)r-n(7 (and t)-2.9 (ial t)-2.9

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 Title IX Coordinator: Michelle Schilling Senior Human Resources Generalist Upland Center, 112E Alvernia University 400 St Bernardine Street Reading, PA 19607 TDD#(877)521-2172

Email: OCR@ed.gov

Web: http://www.ed.gov/ocr

Reading/BerkHumanRelationsCommission 602-604 Court Street ReadingPA19601 (610)7375-8852

Forcomplaintsinvolvingemployees Equal Employment Opportunity Commission (EEOC)

7. Notice/Complaintsof SexuaHarassmentand/or Retaliation

Noticeor complaints of sexual harassment and/or retaliation may be made using any of the following options:

1) Filea complaint with, or give verbal notice to, the Title IX Coordinator

Michelle Schilling
Title IX Coordinator
Upland Center, 112E
400 St Bernardine Street
Reading, PA 19607
610-790-2857
michelle.schilling@alvernia.edu

Sucha report maybe madeat anytime (including during non-busines shours) by using the telephone number or email address, or the pail to the office address, listed for the Title IX Coordinator or any other official listed.

Report online, using the reporting form posted at

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- Confidential reportersare professional counselors in the University Counseling Center, Student Health Center metal staff, and Campus Ministry professional staff, including priestsandlaypersonsacting their capacities acounselors are confidential reporters. Those staff members are:
 - Counselin@enter
 - CampusMinistry
 - Health& WellnessCenter

A FormalComplaintmeans a document submitted or signed by the Complainant or signed by the Title IX Coordinator alleging a policy violation by a Respondent and requesting that Alvernia University investigate the allegation(s).

A complaintmay be filed with the Tie IX Coordinatoin person, bymail, or by electronicmail, by using the contactinformation in the section immediately above, or as described in this section. As used in this paragraph, the phrase "document filed by a Complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by Alvernia University) that contains the Complainant's physical or digital signature, or otherwise indicates that the Complainant is the person filing themplaint, and requests that Alvernia University investigate the allegations.

If notice is

Increase decurity and monitoring of certain areas of the campus Anyother actions deemed appropriate by the Title IX Coordinator

Violationsof no contactorderswill be referred to appropriate studentor employee conduct processes for enforcement.

9. EmergencyRemoval

AlverniaUniversitycanactto remove a student Respondententirely or partially from its education program or activities on an emergency basis when an individualized safety and risk analysis has determined that an immediate threat to the physical health or safety of any student or other individual justifies removal.

Thisrisk analysis performed by the Title IXCoordinator on conjunction with the Office of Public Safety, the Thoughtful Assessment Group using its standard objective violence risk assessment procedures.

an employee, restricting a student's or employee's access to or use of facilities or equipment, allowing a student to withdraw or take grades of incomplete without financial penalty, authorizing an administrative leave, and suspending a student's participation in extracurricular activities, student employment, student organizational leadership, or intercollegiate/intramural athletics.

At the discretion1 (o)-6.6 n.2 (art)-2isaio390.5 (e)]TJ 0 Tc 0 8w 1.761 8 Td ()Tj -0.001 cab7w 0u(e)-86 (t)6-86

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conductingof any investigation, hearing, or grievance proceeding arising under the sepolicies and procedures.

AlverniaUniversityreserves the right to determine which AlverniaUniversity officials have a legitimate educational interest in being informed about incidents that within this policy, pursuant to the Family Educational Rights and Privacy Act (FERPA).

Only asmall group of officials who need to know will typically be told about the complaint, including but not limited to: members of the Title IX team, members of the Division of Student Affairs, Alvernia University Public Safety, members of the Thoughtfus Assænt Team Senior Vice President for Enrollment and Student Experience and Senior Vice President & Chief of Staff

Information will be shared as necessar with Investigators Decision makers, witnesses,

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- c. Any situation that significantly impinges upon the rights, property, or achievements of oneself or others or significantly breaches the peace and/or causes social disorder; and/or
- d. Any situation that is detrimental to the educational interests or mission of the Alvernia University.

If the Respondents unknownor is not a member of the Alvernia University community, the Title IX Coordinator will assist the Complainant in identifying appropriate campus and local resources and support options and/or, when criminal conduct is alleged, in contacting local or campus law enforcement if the individual would like to file a police report.

Further, even when the Respondent is not a member of the Recipient's community, supportive measuresremedies and resources may be accessible the Complainant contacting the Title IX Coordinator

In addition, Alvernia University may take other actions as appropriate to protect the Complainant against third parties, such as barring individuals from Alvernia University property and/or events.

All vendorsservingAlverniaUniversitythroughthird-party contracts are subject to the policies and procedures of their employers.

When the Respondent is enrolled in or employed by another institution, the Title IX Coordinator can assist he Complainant nliaising with the appropriate individual at that institution, asit may be possible to allege violations through that institution's policies.

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16. Definition of SexualHarassment
TheDepartmentof Education's Office for CivilRights (OCR) the Equal Employment Opportunity Commission (EEOC), and the Commonwealth of Pennsylvania regard Sexual Harassment as an

- 3) Sexualassault, defined as:
 - a) SexOffensesForcible:
 - 1) Anysexualact⁶ directed against another person,
 - 2) without the consentof the Complainant,
 - 3) includinginstances in which the Complainants incapable of giving consent.
 - b) SexOffensesNon-forcible:
 - a) Incest:
 - 1) Non-forciblesexuaintercourse,
 - 2) betweenpersonswho are related to each other,
 - 3) within the degreeswhereinmarriageis prohibited by Pennsylvania law.
 - b) StatutoryRape:

ForcibleRape:

a) Penetrabi2in4M14/4322aa4.d4(40032b6/42(12009x4)-94701))x(s) = Taip (12009x4)-94701)x(s) = Taip (12009x4)x(s) = Taip (12009x4)

⁶ Sexualactsinclude:

- 1) Non-forcible sexualintercourse,
- 2) with a personwho is under the statutory age of consent of 16.

4) DatingViolence, defined as:

- a. violence.
- b. on the basisof sex.
- c. committedby a person,
- d. who is in or hasbeenin a social relationship of a romantic or intimate nature with the Complainant.
 - i. The existence of such a relationship shall be determined based on the Complainant's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction betweenthe personsinvolved in the relationship. For the purposes of this definition—
 - ii. Datingviolenceincludes but is not limited to, sexuabr physical buseor the threat of such abuse.
 - iii. Datingviolencedoesnot includeactscoveredunder the definition of domestic violence.

5) DomesticViolence definedas:

- a. violence.
- b. on the basisof sex.
- c. committed by a current or former spouseor intimate partner of the Complainant,
- d. by a personwith whom the Complainantsharesa childin common, or
- e. by a personwho is cohabitatingwith, or has cohabitated with, the Complainant as spouse or intimate partner, or
- f. by a personsimilarly situated to a spouse of the Complainant under the domesticor family violence laws of Pennsylvania, or
- g. by anyother personagainstan adult or youth Complainantwho is protected from that person's acts under the domestic or family violence laws of Pennsylvania

*To categorize an incident as Domestic Violence, the relationship between the Respondent and the Complainantmust be more than just two peopleliving together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.

6) Stalkingdefinedas:

- a. engagingin a courseof conduct,
- b. on the basisof sex,
- c. directedat a specificperson,that
 - i. would cause a reasonable personto fear for the

For consent to be valid, there must be a clear expression in words or actions that the other individualconsented to that specifics exual conduct Reasonable ciprocation can be implied. For

17. Retaliation

maintainconfidentialityandare not required to report actualor suspected exual harassment retaliation. They may offer options and resources without any obligation to inform an outside agency or campus official unless a Complainant has requested the information be shared.

If a Complainant expects formal action in response to their allegations, reporting to any Mandated Reporter can connect them with resources to report crimes and/or policy violations, and these employeeswill immediatelypassreports to the

Employees who are confidential and who receive reports within the scope of their confidential roles will timely submit an onymous statistical information for Clery Act purposes unless they believe it would be harmful to their client, patient, or parishioner.

b. AnonymousNoticeto MandatedReporters

At the request of a Complainant, notice may be given by a Mandated Reporter to the Title IX Coordinatoranonymouslywithout identification of the Complainant. The Mandated Reporter cannot remain anonymous themselves.

[If a Complainanthasrequested that a Mandated Reportermaintain the Complainant's anonymity, the Mandated Reporter may do so unless it is reasonable to believe that a compelling threat to health or safety could exist. The Mandated Reporter can consult with the Title IX Coordinator on that assessment without revealing personally identifiable informatic ie1.8 (n)5.2 iarmatiTw 0.217 0 Td [(h)on ur

When Alvernia University proceeds, the Complainant (or their Advisor) may have as much or as little involvement in the process as they wish. The Claimant retains all rights of a Complainant under this Policy irrespective of their level of participation. Typically, when the Complainant choosesnot to participate, the Advisormayb4 513.48 51.24 Tm (22)T04g5, fl 24 TmmpT26 n0wis93 -1hapT26 n0wis93 -

themselves may be in violation of certain policies, such as underaged rinking or use of illicit drugs at the time of the incident. Respondents may he sitate to be forthcoming during the process for the same reasons.

It is in the best interests of the Alvernia University community that Complainants choose to report misconduct to Alvernia University officials, that witnesses come forward to share what they know, and that all parties be forthcoming during the process.

Toencourage eporting and participation in the process, Alvernia Iniversity maintains a policy of offering parties and witnesses amnesty from minor policy violations chas underage consumption of alcohol or the use of illicit drugselated to the incident.

Amnestydoesnot applyto more seriousallegations uchasphysical buseof another or illicit drug distribution. The decision not to offer amnesty is based on neither sex nor gender, but on the fact that collateral misconduct is typically addressed for all students within a progressive discipline system, and the rationale for amnesty the incentive to report serious misconducts-rarely applicable to Respondent with respect to a Complainant.

Students:Sometimes;studentsare hesitantto assistothers for fear that they may get in trouble themselves (for example, an underage student who has been drinking or using marijuana might hesitate to help take an individual who has experienced sexual assault to the Public Safety).

Alvernia Universitymaintainsa policy of amnestyfor studentswho offer help to others in need. [Although policy violations cannot be overlooked, the Alvernia University may provide purely educationa bptions with no offiicad Intaramnes gh pdovo ivii49.7 (n)-0.7 (a)-004 Tc 0.004 Tw 0.207 0 Td [(h]TJ 0

- c) VAWAbasedcrimes,10 which includes exual as sault, domestic violence, dating violence, and stalking; and
- d) Arrestsandreferralsfor disciplinaryaction for weapons related law violations, liquor-related law violations, and drug abuse lated law violations.

All personally identifiable information is	kept private, but statistical information must be shared
with PublicSafety regardinghe type	7 44-0.7 (.1 (m)-Tc 0.012 Tw 0.lu5Tc 0 804 0 Td ()i 0.lu5TcTJ 0 Tcd

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The Title IX Coordinator will initiate at least one of three responses:

- $1) \, Offering supportive measure {\it special section} and {\it loss} an$
- 2) An informal resolution (upon submission of a formal complaint); and/or
- 3) A Formal Grievance Processincluding an investigation and a hearing (upon submission of a formal complaint).

AlverniaUniversityusesthe FormalGrievanceProcesso determinewhether or not the Policyhas been violated. If so, Alvernia University will promptly implement effective remedies designed to

If it does,the Title IXCoordinatorwill initiate the formal investigation and grievance process, directing the

A VRA is not an evaluation for an involuntary behavioral health hospitalization (e.g. 202, 302, nor is it apsychological mental health assessment AVRA assesses the risk of actionable violence, often with a focus on targeted/predatory escalations, and usported by research from the fields of law enforcement, criminology, human resources, and psychology.

b. Dismissa(Mandatory and Discretionary)²

AlverniaUniversity<u>must</u> dismiss aformal complaintor any allegations therein if, at any time during the investigation or hearing, it is determined that:

- 1) The conductal leged in the formal complaint would not constitute sexual harassments defined above, even if proved; and/or
- 2) The conduct did not occur in an educational program or activity controlled by the Alvernia University(includingbuildingsor property controlled by recognized studentorganizations), and/or the Alvernia University does not have control of the Respondent; and/or
- 3) The conduct did not occuragainst a person in the United States; and/or
- 4) At the time of filing a formal complaint, a complainant is not participating in or attempting to participate in the education program or activity of the recipient.

AlverniaUniversitymaydismissaformal complaintor any allegations therein if, at any time during the investigation or hearing:

1) A Complainant otifies the Title IX Coordinator writing that the Complainant would like to withdraw the formal comp217 0 Tihe

4. Counterclaims

AlverniaUniversityis obligatedto ensurethat the grievanceprocessis not abused for retaliatory purposes. Alvernia University permits the filing of counterclaims but uses an initial assessment, described above, to assess whether the allegations in the counterclaim are made in good faith. Counterclaims by a Respondent may be made in quitod, fout are, on occasion, also made for purposes of retaliation. Counterclaims made with retaliatory intent will not be permitted.

Counterclaims determined to have been reported in good faith will be processed using the grievanceprocedures below. Investigation of such claims may take place after resolution of the underlying initial allegation, in which case a delay may occur.

Counterclaimsnay also be resolved through the same investigation as the underlying allegation, at the discretion of the Title IX Coordinator. When counterclaims are not made in good faith, they will be considered retaliatory and may constitute a violation of this policy.

5. Rightto an Advisor

The parties may each have an Advisof their choice present with them for all entings, interviews, and hearings within the resolution process if they so choose. The parties may select whoever they wish to serve as their Advisor as long as the Advisor is eligible and available.

Choosing an Advisor who is also a witness in the process creates potential for bias and conflict-ofinterest. A party who chooses an Advisor who is also a witness can anticipate that issues of potential bias will be explored by the hearing Decisionaker(s).

a. Who CanServeas an Advisor

The Advisor may be a friend, mentor, family member, attorney, or any other individual a party chooses to advise, support, and/or consult with them throughout the resolution process. The

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Advisormay not have been trained by Alvernia University and may not be familiar with Alvernia University policies and procedures.

Partiesalsohavethe right to choosenot to havean Advisorin the initial stagesof the resolution process, prior to a hearing.

b. Advisor's Rolein Meetings and Interviews

Thepartiesmay be accompanied by their Advisorin all meetings and interviews at which the party is entitled to be present including intake and interviews. Advisors should help the papties are for each meeting and are expected (e) advise with the ally, with inte(e) 7.9 (a07 Tdbly)-465 (,)996 (an) 223 (d) 236 (

attorneys or not. Advisors are expected to advise their advisees without disrupting proceedings. [Advisors should not address Recipient officials in a meeting or interview unless itov(teg., asking procedural questions). The Advisor may not make a presentation or represent their advisee duringanymeetingor proceedingandmay not speakon behalf of the advisee to the Investigator(s) or other Decisiormaker(s) except during a hearing proceeding, during examination].

The parties are expected to ask and respond to questions on their own behalf throughout the introduction of the companies of

Alvernia University

as described below, including mediation, usually before a formal investigation takes place; see discussion in b., below. When the Responde (n)-0.82

of the Title IXCoordinator:

Toprovide appropriate intake of and initial guidance pertaining to complaints Toact as an Advisor to the parties

To servein a facilitation role in Informal Resolution Alternate Resolution appropriately trained in appropriate resolution modalities (e.g., mediation, restorative practices)

Toperform or assistwith initial assessment

Toinvestigatecomplaints

Toserveasa hearingfacilitator (processadministrator, no decision makingrole)

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 $How to\ conduct an investigation and grievance process including hearings {\it appeals} and informal\ resolution\ processes$

Howto serveimpartially by avoiding prejudgment of the facts at issue conflicts of interest, and bias

Anytechnologyto be usedat a live hearing

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Issuesof relevanceof questionsandevidence

 $\textbf{Issue} \textbf{\o} \textbf{ relevance} \textbf{\o} \textbf{ create} \textbf{an investigation} \textbf{report that fairly summarize} \textbf{s} \textbf{elevant} \\$

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A statement of the potential sanctions/responsivactions that could result,
A statement that Alvernia University presumes the Respondents not responsible for the reported misconduct unless and until the evidence supports a different determination,
A statement that determinations of esponsibility are made at the conclusion of the processand that the parties will be given an opportunity to inspectand review all directly

conflict of interest or bias for a party generally or for a specific Complainant r Respondent.

The Title IX Coordinator will vet the assigned Investigator(s) to ensure impartiality by ensuring there are no actual or apparent conflicts of interest or disqualifying biases. The parties may, at any time during the resolution process, raise a concern regarding bias or conflict of interest, and the Title IX Coordinator will determine whether the concern is reasonable and supportable. If so, another Pool member will be assigned and the impact of the bias or conflict, if any, will be remedied. If the sourceof the conflict of interest or biasis the Title IX Coordinator, concerns should be raised with Alvernia University President via email (president@alvernia.edu)

The Formal Grievance Process involves an objective evaluation of all relevant evidence obtained, including evidence that supports that the Respondent engaged in a policy violation and evidence that supports that the Respondent did not engage in a policy violation. Credibility determinations maynot be based

All investigations are thorough, reliable, impartial, prompt, and fairestigations involve interviews with all relevant parties and witnesses pbtaining available, relevant evidence and identifying sources of expert information, as necessary.

All parties have a full and fair opportunity, through the investigation process to suggest witnesses and questions, to provide evidence and expert witnesses, and to fully review and respond to all evidence on the record.

TheInvestigator(s)ypicallytake(s)the following steps, if not already completed (not necessarily in this order):

Determine the identity and contact information of the Complainant In coordination with campuspartners (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Complainant (e.g., the Title IX Coordinator), initiate ta2 into the Coordinator), initiate ta3 into the Coordinator (e.g., the Coordinator), initiate ta3 into the

Write a comprehensive investigation report fully summarizing the investigation, all witnessinterviews, and addressing all relevant evidence Appendices including relevant physical or documentary evidence will be included

TheInvestigator(s)gather, assessandsynthesizeevidence, but makeno conclusions, engage in no policy analysis, and render no recommendations as part of their report Prior to the conclusion of the investigation, provide the parties and their respective Advisors (if so desired by the parties) a secured electronic or hard copy of the draft investigation report as well as an opportunity to inspect and review all of the evidence obtained aspart of the investigation that is directly related to the reported misconduct, including evidence upon which the Recipient does not intend to rely in reaching a determination, for a ten 1(0) business day review and comment period so that each party may meaningfully respond to the evidence. The parties may elect to waive the full ten days Each copy of the materials shared will be atermarked on each page with the role of the person receiving it (e.g., Complainant, Respondent, Complainant's Advisor, Respondent's Advisor).

The Investigator(s)nayelect to respond writing in the investigation eport to the parties's ubmRcatimae -4.3 (p8-0.7 (o)-9.6 (n7e)-6 ()-4.5 (e)-6 .9 (c)1.c 0 5.60 7.576 0 Td ()Tj 0.005 T

16. Recordingof Interviews						
$Nounauthorize \verb daudioor video recording of any kind is permitted during investigation meetings. If$						

administrative facilitator of the hearing if their previous role(s) in the matter do not create a conflict of interest. Otherwise, a designee may fulfill this role. The hearing will convene at a time determined by the Hearing Officer or designee.

20. EvidentiaryConsiderations the Hearing

Any evidence that the Hearin Officer(s) determine(s) is relevant and credible may be considered. The hearing does not consider:1) incidents not directly related to the possible violation, unless they evidence a pattern; 2) the character of the parties; or 3) questions and evide occetable. Complainant's sexual redisposition or prior sexual behavior, unless such questions and evidence about the Complainant's prior sexual behavior offered to prove that someone other than the Respondent committed the conductable ged by the Complain

Coordinator

23. Pre-HearingPreparation

TheHearingOfficerafter any necessary consultation with the parties, Investigator (s) and/or TitleIX Coordinator, will provide the names of persons who will be participating in the hearing, all pertinent documentary evidence, and the final investigation report to the parties at least ten (10) business days prior to the hearing.

Any witness scheduled to participate in the hearing must have been first interviewed by the Investigator(s) [or have proffered a written statement or answered written questions], unless all parties and the Hearing Officer assento the witness' sparticipation in the hearing. The same holds for any evidence that is first offered at the hearing. If the parties and Hearing Officer do not assent to the admission of evidence newly offered at the hearing, the Hearing Officer may delay the hearing and instruct that the investigation needs to be prened to consider that evidence.

Thepartieswill be given the name of the Hearing Officer(s) at least five (5) business days in advance of the hearing. All objections to any Hearing Officer must be raised in writing, detailing the rationale for the objection, and must be submitted to the Title IX Coordinator assoon as possible and no later than one day prior to the hearing. Hearing Officers will only be removed if the Title IX Coordinator concludes that their bias or conflict of interest precludes an impartial hearing of the allegation(s).

The Title IX Coordinator willve the Hearing Officer(s) a list of the names of all parties, witnesses, and Advisors at least five (5) business days in advance of the hearing. Any Hearing Officer who cannot make an objective determination must recuse themselves from the proceedings when notified of the identity of the parties, witnesses and Advisors in advance of the hearing. If a Hearing Officer is unsure of whether a bias or conflict of interest exists, they must raise the concern to the Title IX Coordinator as soon as possible.

During the ten (10) business day periophrior to the hearing, the parties have those portunity for continued review and comment on the final investigation report and available evidence. That review and comment can be shared with the Hearing Officer at the pre-hearing meeting or at the hearing and will be exchanged between each party by the Hearing Officer.

24. Pre-Hearing Meetings

The Decision maker or Hearing Officer may convene the pating meeting(s) with the parties and/or their Advisors o invite them to submitthe questions or topics they (the parties and/or their Advisors) wish to ask or discuss at the hearing, so that the Hearing Officer can rule on their relevance ahead of time to avoid any improper evidentiary introduction in the hearing of recommendations for more appropriate phrasing. However, this advance review opportunity does not preclude the Advisors from a sking aquestion for the first time at the hearing or from a sking for a reconsideration based on any new information or testimony offered at the hearing. The Hearing Officer must document and share with expanyly their rationale for any exclusion or inclusion at a pre-hearing meeting.

The Hearinofficer, only with full agreement of the parties, may decide in advance of the hearing that certain witnesses do not need to be present if their testimony can be adequately summarized by the Investigator(s) in the investigation report or during the hearing.

At each prehearing meeting with a party and their Advisting Hearing Officer will consider arguments that evidence identified in the final investigation report as relevant is, in fact, not relevant. Similarly, evidence identified as directly related but not relevant by the Investigator(s) may be argued to be investigator.

The Hearing Officer may rule on these arguments preparation and will exchange those rulings between the parties prior to the hearing to assist in preparation for the hearing. The Hearin officer may consult with legal counsel and/or the Title IX Coordinator or ask either or both to attend pre hearing meetings.

Thepre-hearingmeeting(s)will not be eti

final opportunity for challenge or recusal the Hearing Officer(s) in the basisof bias or conflict of interest. The Hearing Officer will rule on any such challenge unless the Hearing Officer is the individual who is the subject of the challenge in which case the Title IX Coordinator will review and decide the challenge.

The Hearing Officer AND/OR hearing facilitator then conducts the hearing according to the procedure outlined below. At the hearing, recording, witness logistics, party logistics, curation of documents, separation of the parties, and other administrative elements of the hearing processare managed by a non

repetitious (and thus irrelevant), or abusive. The Hearing Officer fined say orall questions and determinations of relevance. The Hearing Office accounts with legal counselon any questions of admissibility. The Hearing Officer may ask Advisors to frame why a question is or is not relevant from their perspective but will not entertain argument from the Advisors on relevance once the Hearing Officer has ruled on a question.

If the parties raise an issumed biasor conflictof interest of an Investigator Thearing Officer at the hearing, the Hearing Officer may elect to address those issues, consult with legal counsel, and/or refer them to the

The Hearing Officer(s), the parties, their Advisors, and appropriate administrators of Alvernia Universitywill be permitted to listen to the recordingin a controlled

The Notice of Outcome will articulate the specific policy(ies) reported to have been violated, including the relevant policy section, and will contain a description of the procedural steps taken by Alvernia University from the receipt of the misconduct report to the determination, including any and all notifications to the parties, interviews with parties and witnesses, site visits, methods used to obtain evidence, and hearings held.

The Notice of Outcome will specify the finding on each alleged policy violation; the findings of fact that support the determination; conclusions regarding the application the relevant policy to the facts at issue; a statement of, and rationale for, the result of each allegation to the extent the Recipient is permitted to share such information under stated leav; any sanctions issued which Alvernia University is permitted to share according to state or federal law; and any remedies provided to the Complainant designed to ensure access to the Alvernia University educational or employment program or aixity, to the extent Alvernia University

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further violation of any Alvernia University policy, procedure, or directive will result in more severe sanctions/responsive actions.

RequiredCounselingAmandateto meet with and engagen either AlverniaUniversity sponsored rexternal counseling obetter comprehend the misconductand its effects. Probation: A written reprimand for violation of institutional policy, providing for more severe disciplinary sanctions in the event that the student or organization is found in violation of any institutional policy, procedure, or directive within a specified period of time. Termsof the probation will be articulated and may included enial of specified social privileges, exclusion from edurricular advities, exclusion from designated areas of campus, necontact orders, and/or other measures deemed appropriate.

SuspensionTerminationof student statusfor a definite period of time not to exceed wo years and/or until specific criteria are met. Students who return from suspension are automatically placed on probatiothrough the remainder of their tenure as a student at Alvernia University.

ExpulsionPermanent termination of student status and revocation of rights to be on campusfor any reasonor to attend AlverniaUniversitysponsoredevents. This sanction will be noted permanently as a Conduct Expulsion on the student's official transcript, [subject to any applicable expungement policies.]

Withholding Diploma: Alvernia University may withhold a student's diploma **spea**ified W

the approved grounds and the subsequent responses, and the Appeal Decision Maker will render a decision in no more than 7 business days, barring exigent circumstances [All decisions [apply the preponderance of the evidence standard].

A Noticeof AppealOutcomewill be sent to all partiessimultaneouslyncluding the decision on each approved ground and rationale for each decision. The Notice of Appeal Outcome will specify the finding on each ground for appeal, any specific instructions for remand or reconsideration, any sanctions that may result which vernia University is pertited to share according to state or federal law, and the rationale supporting the essential findings to the extent Alvernia University permitted to share under state or federal law.

on appeal.

Oncean appealis decided, the outcome is final: further appeals are not permitted, even if a decision or sanction is changed on remand (except in the case of a new hearing).] In rare cases where a procedura [or substantive] error cannot be cure by the original Decision maker(s) (asin cases of bias), the appealmay order a new hearing with a new Decision

AppealChair/Panel).

Failure to abide by the sanction(s)/action(s) imposed by the date specified, whether by refusal, neglect, or anyother reason, may result in additional sanction(s)/action(s) including suspension, expulsion, and/or termination from Alvernia University and may be noted on a student's official transcript.

42. Revisionof this Policyand Procedures

This Policy and procedures supersede any previous policy(ies) addressing harassment, sexual misconductand/or retaliation under Title IX and will be reviewed and updated annually by the Title IX Coordinator. Alvernia University reserves the right to make changes to this document as necessary, and once those changes are posted online, they are in effect.

During the reelution process, the Title IX Coordinator may make minor modifications to procedures that do not materially jeopardize the fairness owed to any party, such as to accommodate summer schedules. The Title IX Coordinator may also vary procedures materially with notice (on the institutional website, with the appropriate effective date identified) upon determining that changes o law or regulation require policy or procedural alterations not reflected in this Policy and procedures.

If governmentlawsor regulationschange-or court decisionsalter – the requirements in a way that impacts this document, this document will be construed to comply with the most recent government regulations or holdings.

Thisdocumentdoesnot createlegallyenforceable protections beyond the protection of the background state and federal laws which frame such policies and codes, generally.

ThisPolicyandproceduresare effective August 14, 2020.